

P.F.A meeting minutes

Thursday 9th June 2016

ATTENDANCE: Jess Bonney (JB)
 Dawn Bradshaw (DB)
 Angela Newman (AN)
 Kelly Lilley (KL)
 Nicola Treacy (NT)
 Cheryl Scott (CS)
 Sarah Meredith (SM)
 Ruth Ding (RD)
 Emma Marshall (EM)
 Trish Wallington (TW)
 Kelly Cunnington (KC)

APOLOGIES: Catherine Burke (CB) Steph Jones (SJo) Alice Dawn (AD)
 Lou Coulthard (LC) Fiona Martin (FM)

Distribution: Those above, Pierre Tanner and Mrs Bowyer

Item		
1	<p>Minutes of Last Meeting</p> <p>Agreed as a true record</p>	
2	<p>Matters Arising</p> <p>May Day Teas went really well, we raised a fantastic £130 and an additional £16 from selling second hand uniform. Thank you to all those who helped, donated and bought the cakes!</p> <p>It was noted that asking two year groups at a time to donate cakes works really well.</p> <p>The PFA section in the loft needs sorting out and tidying up before the end of term. <i>Post meeting note: this is arranged for Friday 17th June (to be confirmed with Mrs Bowyer) CS, AN, JB and KL to help.</i> <i>AN to buy lidded boxes for storing PFA items.</i></p>	AN
3	<p>Bingo Night</p> <p>Due to low ticket sales (14 tickets sold with 20 reserved) it was decided to postpone the event until October. Suggested dates are: 1st, 8th or 15th October.</p> <p>It was suggested that a slight change of format might encourage more people to attend: Music Quiz and Rock and Roll Bingo instead of Number Bingo and Rock and Roll Bingo along with the other games ('Open the box', Heads & Tails, Raffle) KL to collect unsold tickets from the Bakery and Shop and put a message on Facebook to let people know it has been postponed. AN to check the Village Hall is available on these new dates AN to check if TEN licence is transferrable for the new date or the Summer Garden Party. AN to put letter in book bags first week back in September PT to check his availability for those suggested dates PT to submit invoice for the ink cartridge for all the printing he has kindly done</p>	KL AN AN AN PT PT
4	<p>Summer Garden Party</p> <p>DB reported that the Magician (Jason Fenn) is booked – he will start his show at 6.30pm. DB also reported the Bouncy Castle and Bouncy Slide is also booked. Complete with Method Statements, Risk Assessments, Generator and Fuel.</p> <p>AN to compose letter informing parents of the event and requesting donations for the Raffle. The cost of entry tickets is set as £2 children, £1 adults. Letter to include 6.30pm start time for the magician and to bring picnic blankets/chairs. CS suggested using wristbands instead of tickets for the children – currently priced at £2.68 for 100 on Amazon. CS to investigate further.</p>	AN CS

	<p>AN to collect tickets, money and compose a list for the gate. SM to order Raffle tickets ready for next Friday KL to provide a Bar list from last year to NT NT to buy drinks for the Bar AN to produce Volunteer List for the Summer Garden Party To include 8 volunteers needed to man the bouncy castle/slide, 1 to help Mrs Cunningham on the gate, 4 to help man the Bar.</p> <p>CS mentioned that Laura Beaumont had asked about her stall – she had volunteered when NT sent out her letter but not heard anything since. All were in agreement that a cake/sweet stall is a great idea and a very welcome addition to the event. KL to speak to Laura about the leftover sweets from the last school disco.</p> <p>Stalls so far at the event: Hoopla, Laura’s Cakes and Sweets, Raffle and Garden Games. Face painting and Tattoos were also mentioned (Year 5??), to be discussed at next meeting. We are still planning to have a photo booth: we could ask the Teachers to help man this? It was also suggested that the Teachers could man any games we have.</p> <p>It was mentioned that the Year 4&5 dance club may perform at the event – Miss Knight to confirm.</p> <p>It was decided not to have the Disco element of the night.</p> <p>The following floats will be required: Gate, Bar, BBQ, Raffle, Laura’s Cakes, Year 5 stall.</p> <p>Timings for the night were discussed: Bouncy Castles need entry at 2pm, Pierre will also need to set up early. Exact timings to be discussed at the next meeting but may require people to help set up from 2pm and return for last minute preparations at 5pm.</p> <p>Wet Weather Plan No Bouncy Castle/Slide BBQ – under FS canopy Bar – Year 3 classroom Games: Classrooms Jason Fenn Magician: Main Hall.</p>	<p>AN SM KL NT AN</p> <p>KL</p>
5	<p>Any other business</p> <p>New Reception entry parent packs are in the loft ready to be given out at the New Parents meeting later in June. KL suggested we compose a ‘Dates for the Diary’ list for the new parents to include the Summer Garden Party, Rock and Roll Bingo Night, School Disco and AGM?</p> <p><i>Post meeting note: list to also include a coffee morning for new parents to be held late September before the new children start full time.</i></p>	KL
6	<p>Date of next meeting</p> <p>Thursday 30th June, 8pm, Ex-Servicemen’s Club</p>	