

Travel to School.

If at all possible, we ask that you bring the children to school on foot, or if you have to use transport, you park away from the school and then walk in with your child. This is because our school is situated on such a busy and narrow road, and things become so congested at exit and entry times.



We ask parents NOT to use the car park at all during school hours. Your co-operation in this matter will be greatly appreciated, and will enhance the safety of all of our children. There is no crossing patrol facility outside our school.

Children who are transported to school.

Each day a member of our support staff will meet the children who travel to school by bus or coach.

Medicines.

If your child is undergoing a course of treatment and you feel that they are well enough to return to school, Mrs Cunningham will be happy to administer the medicine providing it is clearly labelled with the child's name and appropriate dosage.



Children Requiring First Aid.

Should your child be involved in a minor scrape or fall, or should your child be feeling unwell, we will inform you by telephone or a short letter depending on the severity of the injury. Your child may also be wearing a sticker when they arrive home!



School Prospectus.

Should you wish to read more about our school systems and organisation our prospectus can be viewed on line on the school website. Alternatively hard copies are always available from the school office on request.



Reminders for the New School Year. 2012-13

Useful Points of Contact.

School Telephone No: 01780 470259
Breakfast & Play & Stay: 01780 470780
School e mail: bursar@kingscliffe.northants-ecl.gov.uk
School Website: www.kingscliffeschool.co.uk

Promoting Excellent Behaviour

We have high expectations in this area and build our approach around the principle that there are three basic rights for all of the adults and children who are part of our school.

These are :

- The right to feel and be safe
- The right to learn
- The right to be treated with respect

We believe that everyone has a responsibility to protect these rights through their own behaviour and actions and we support the children and teach them how to do this in a variety of ways across the year.

Promoting Behaviour For Learning

We also try to teach the children the skills we think they need to become effective and independent learners. We refer to these as our Secrets to Success.

The secrets of success are.....

- Don't give up
- Try new things
- Work hard
- Understand others
- Concentrate
- Improve
- Imagine
- Challenge yourself

RAD 06.09.12

Cliffe Bear.

We have a travelling bear called Cliffe. The children may write to Mrs Cunningham should they wish to take him on holiday, to a party or family event. He will be pleased to join you providing he does not have a previous engagement!



Reading / Home School Contact

All Reading books which are sent home each evening will be accompanied by the child's reading record book, which may also be used as an additional point of contact with your child's teacher.

Individual targets for your child will also be shared in this book. We welcome and encourage your support in hearing your child read and sharing their targets with them.



Homework

This varies according to the age of the children. Expectations for this are shared *every term* on the class curriculum newsletter.

Parental Permission

At the beginning of each school year we will seek your permission for your child to be involved in general activities in school and around the village. We will also ask for permission for your child's photographs and work to be included on our website. (We use Christian names only.) We also ask that you will support our policy about safe practice in the use of all new technologies and the internet. We have an acceptable use policy a copy of which is available from school and a child friendly policy agreed by the children themselves which will be revisited and shared early in the new term. This policy is also displayed on the mouse mats around school.



Child Absences.

If your child is too ill to come to school please inform us by telephone at your earliest convenience, in order that the absence may be authorised. Please remember that school begins promptly at 8.55a.m. and children who arrive late are recorded.

Children who are absent due to holidays taken during school time, must complete a holiday form to be authorised by the head teacher. We actively discourage the taking of holidays in term time and reward children who achieve one hundred per cent attendance annually.



School Clothing.

Please ensure that all clothing is clearly labelled with the child's name, this way lost items are quickly returnable to their rightful owners. P.E. kit should be stored in a named bag which can hang on your child's peg.



School Uniform

This can be ordered from Mrs Cunningham and we also have a selection of nearly new garments. available at all times.

Monies.

If at any time it is necessary for you to send money in to school please ensure that it is in a sealed and labelled envelope. If you deliver money to school at a time when the office is *not* open please ensure that it is posted into the secure box outside the office. Thank you.



Toys in School.

Because of problems encountered during previous years we ask that children **do not** bring toys of their own to school. There is a range of equipment and activities available for the children during playtimes and lunchtimes.

Home School Communication.

Please remember to check your child's book bag each week as this will contain all news, letters and important information for your reference.



Parent Mail.

It is also now possible to receive our letters by e mail. Please let us have your details if you would like to take advantage of this service.

Lunch Boxes.

In line with our Healthy Eating Policy we respectfully ask that Lunch Boxes do not contain sweets or fizzy drinks.

Hot Meals

These will be available from September 10th this year menu choices should be sent in to school at your earliest convenience.



Break Time Refreshments.

All children receive a piece of fruit during the morning break time. Children under the age of five years are entitled to receive a carton of milk free of charge providing they are registered. Other children may have milk which can be ordered on line at a small cost. Details available from the office.



Water Policy.

In line with our policy, we try to ensure that all children have access to water throughout the school day. There are five drinks fountains around the school. Children may also bring a small water bottle of their own if they wish to do so.

