



19th July 2017

Dear Parents & Carers,

Please find attached our Annual Governors Report for 2017.

What an amazing year 2017 has been! A very smooth transition from the old site to the new site, outstanding results from our Year 6 children and 100% of the parents surveyed would recommend our school to others.

The Report below provides a brief snapshot of all the work that the Governing Body has carried out over the year. It does not however detail the level of commitment that individuals have given to the school. We would like to extend our gratitude to all the members of staff, parents and volunteers who have given their time so generously to the school and enabled it to become a place where children grow a love for learning.

The Governing Body and school have worked closely with the Kings Cliffe Endowed Trust. We are enormously grateful for their assistance and support they have given with ensuring our new school is exactly as planned. David Hellard, the Chair of the Trust, has supported us immensely, every step of the way. He continues to ensure that the path to King's Cliffe Active is built to enable us to take advantage of the fantastic facilities that it has to offer.

This year the Governing Body has redefined the roles of each of its members and altered the way we work. Traditionally we would attend meetings where the Head teacher would provide us with information about the school. We now have a much better balance of reporting from the head teacher and governors going into school to see first hand what is happening and enable us to fulfill the three core functions: provide a strategic overview, monitor and evaluate the school's progress and ensure accountability.

We would like to wish all our children, their families and all members of staff a fantastic summer break and we look forward to working with you in the next academic year where we have some exciting plans for developing the vast outdoor space.

Annual Governance Statement for the Governing Body of Kings Cliffe Endowed Primary School July 2017	
<p>In accordance with the Government's requirement for all governing bodies, the 3 core strategic functions of Kings Cliffe Endowed School Governing Body are:</p> <ol style="list-style-type: none"> 1. Ensuring clarity of vision, ethos, values and strategic direction; 2. Holding the Headteacher to account for the educational performance of the school and its pupils; 3. Overseeing the financial performance of the school and making sure its money is well spent. 	
Governance arrangements	<p>The Governing Body of Kings Cliffe Endowed School is made up of:</p> <ul style="list-style-type: none"> ● 1 Head Teacher ● 2 Parent Governors. ● 1 Staff Governor ● 1 Local Authority Governor ● 2 Foundation Governors ● 5 Co-opted Governors. <p>A list of Governors and their roles can be found on the school website - Our Governors.</p>
Attendance record of governors	<p>Governors have excellent attendance at all meetings. We have never cancelled a meeting because it was not "quorate" (the number of governors needed to ensure that legal decisions can be made).</p>
The work of the governing body	<p>This year the governors representing teaching and learning have:</p> <ul style="list-style-type: none"> ● Made three visits to school to conduct a learning walk, the focus has been the learning environment, talking to pupils and scrutinising books. Governors observed children with exemplary behaviour who are extremely keen to talk about their learning; environments that are stimulating and engaging and books that are marked in detail with children able to respond to the marking using their green pens.

- Met with the head teacher and the assessment leader to discuss end of term data that has been anonymised. The purpose of these meetings is to ensure targets are being met and children are making the right progress.

This year governors that represent finance, resources and personnel have:

- Met with the head teacher and bursar at key points in the financial year to monitor finances and ensure funds are being spent appropriately;
- Monitored pupil premium children;
- Ensure that resources are aligned to the school development plan;
- Reviewed the appropriate policies and ensured that the policies are adhered to.

The Appraisal Committee have worked with an external adviser to carry out the Head teacher's performance management. They also conduct an anonymised moderation of teachers and support staffs' targets.

We continue to work specifically on Safeguarding. Our "Nominated Governor" for Safeguarding, Mr Jim Gilbey, the Headteacher, Mrs Bowyer and the school Bursar, Mrs Cunningham ensure regular safeguarding reports are made to the governing body, produces an annual report to the governors about any safeguarding matters and what action has been taken, and completes the Local Authority Section 11 Audit.

In the spring term, the Governors approved the 2017/18 budget plan for the school: we are pleased to confirm that the school has a contingency fund that is managed and reviewed by the finance, resources and personnel representatives at every meeting. The priority of our budget is focused on the standards & excellence of teaching.

The School website continues to be updated regularly along with our Facebook page. I am extremely grateful to our Governor Pierre Tanner who spends a great deal of time keeping it up to date. We recommend you visit the site regularly for updates, or like our Facebook page to keep up to date with key updates on the website– www.kingscliffeschool.co.uk

The Governing Body are responsible for the renewal of our policies & procedures. We have updated in accordance with new legislation various policies and carried out a full audit of all school policies. A number of these can be seen on the school website. [Our Policies](#)

Future plans for the governors	<p>The Governing Body will:</p> <ul style="list-style-type: none"> ● Become familiar with a new version of 'RAISEonline' a data analysis tool for schools; ● Ensure that we are fully prepared for our OFSTED inspection when it arrives; ● Gain first hand experience of the school in order to carry out the governor role.
2017/18 Governor Focus	<ol style="list-style-type: none"> 1. To monitor the implementation of SATs in Year 6. 2. To review strategies for engaging all stakeholders. 3. To develop the outdoor environment. <p>Governors will continue to monitor communication and ensure that communication is as good as it can be.</p>
How you can contact the governing body	<p>We always welcome suggestions, feedback and ideas from parents – please contact our Chair of Governors, Mrs Suzie Julien, via the school office. A full list of governors and more information about the school can be found at www.kingscliffeschool.co.uk</p>