

King's Cliffe Endowed School



ACCESSABILITY ACTION PLAN

ACCESSABILITY AUDIT

JULY 2018

REVIEW DATE - JULY 2019

Kings Cliffe Endowed Primary School

ACCESSIBILITY AUDIT – PHYSICAL ENVIRONMENT

Site Visit 17 July 2018 Andrea Fern (Accompanied by Joan Cunningham & Richard Lattimore)

BACKGROUND SUMMARY

As part of the Accessibility Plan and Accessibility Audit (Physical Environment) needs to be undertaken to inform the relevant Action Plan.

AUDIT BASIS

The aim is improve access to the physical environment of the school, adding specialist facilities as necessary. This covers improvements to the physical environment of the school and physical aids to access education. The school is required to ensure that disabled pupils, staff and visitors do not receive less favourable treatment and to do this the school has a duty to make reasonable adjustments.

The Audit needs to recognise limitations imposed by the site including the buildings' listed nature. Recommendations are to be categorised under three headings -

SHORT TERM (Within 12 Months) - generally items with a low resource requirement and cost and/or relating to a H&S Issue and/or be deemed to be of high importance.

MEDIUM TERM (Within 3 Years) – items which are subject to resource/finance availability

LONG TERM (unknown Timescale) – Items that require extensive resources/finances and/or where the practicality of the item is unproven

Access Report Ref.	Item	Finding	Recommendation	Recommended Timescale
EXTERNAL ENVIRONMENT				
1	Accessible car parking – Available and signed in accordance with Part M standards	Designated Disabled Parking Spaces located in School Car Park	Note: Parents with mobility issues are being allowed to park in Disabled Parking Spaces subject to agreement with the school.	N/A
2	Access Routes clearly signed with disabled people in mind	Designated routes and ramps clearly located outside school and in car park	Not applicable	N/A

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3	Pedestrian access – sloped pavement access into school grounds and playground	Ramped access is available for all pedestrian and wheelchair users to access school and grounds. Level access to and from the playground is available for wheel chairs.	Not applicable	N/A
4	External Play and Sports facilities to allow access by and be useable by all pupils	Playground is accessible to all users and meets requirements.	Not applicable	N/A
RECEPTION/MAIN ACCESS				
5	Access – main access point to be accessible to wheelchair users	Ramped access is available and meets requirements.	Not applicable	N/A
6	Entry Communication system to assist visitors to call for assistance	A door entry communication system is installed. This system incorporates a camera	Not applicable	N/A
7	Reception Desk to have counter heights and standard height and wheelchair access height (800mm) and counter to allow facilities knee-space under.	Meets requirements	Not applicable	N/A
GENERAL CIRCULATION				
	Wheelchair users to be able to access all areas without experiencing barriers such as:-	Meets requirements	Not applicable	N/A
8	Stairs	No stairs within the school interior. Stairs to roof area – only accessed by staff and this area is locked at all times	Not applicable	N/A
9	Steps	Steps to front access and to side car park. Steps have handrails fitted and are well lit. Ramps in place for alternative access. No steps within the school interior.	Not applicable	N/A

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10	Reduced Width Doorways	All door widths now allow wheel chair access.	Not applicable	N/A
11	Handrails are installed in appropriate places - colour-contrasted to both sides of staircases	Fitted	Not applicable	N/A
12	Step edges are painted in bright colours and non-slip.	Clearly marked and nonslip	Not applicable	N/A
SANITARY FACILITIES				
13	Accessible W.C.s provided to suit number of disabled occupants and located so as to avoid long journeys by disabled occupants to visit facilities.	One Compliant Disabled WC with shower facilities. There are currently no wheelchair users	Not applicable	N/A
14	Adapted wash basins to be provided at wheelchair height with space under for wheelchair to allow user to get close to wash basin.	Yes	Not applicable	N/A
15	Accessible Shower facilities to be provided	Yes	Not applicable	N/A
COMMUNICATION FACILITIES				
16	Induction loops to be provided at Reception and elsewhere as necessary.	Yes		N/A
17	Light switches, power outlets and emergency alarm buttons to be at wheelchair accessible height.	Yes	Not applicable	N/A
EMERGENCY FACILITIES				
18	Emergency exit routes to be easily accessible by disabled people.	All pupil escape routes are accessible		N/A
19	Emergency Alarm systems to be suitable for all pupils (including SEN) – possibly including visual and audible components	Visual sounders in common areas. All pupils who are statemented work on a 1:1 basis – the member of staff allocated would ensure appropriate action is taken		N/A
ACOUSTICS				

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20	Background noise reduction considered for hearing impaired pupils:- Acoustic treatments Control of noise generating sources	No record of this having been a problem	Review on on-going basis	Ongoing
SPECIAL LEARNING EQUIPMENT AND FURNITURE				
21	Suitable Furniture, enhanced IT systems, sound field systems etc to be available to meet the needs of disabled pupils to enable all pupils to carry out all activities	From experience and previous/current pupils, Individual Education Plan and Transition Meeting identifies what is required. The school adapts/addresses and provides whatever is needed.	Review as part of IEP's	Ongoing
FINISHES				
22	Consideration of whether décor/signage could be considered confusing or disorientating to pupils with visual impairment, autism or epilepsy.	New school with calming décor and very clear signage. No problems identified	Review on on-going basis	Ongoing
SPATIAL PLANNING				
23	All internal spaces (including teaching, sport, social facilities and hall to have size/layout to allow access by all pupils	All internal spaces/rooms accessible to all.	Not applicable	N/A
LIGHTING				
24	All pupil accessible areas to have appropriate lighting. Areas to be well lit without distracting glare and flicker.	Yes	Not applicable	N/A
25	Consideration given to any special requirement for enhanced task lighting.	If required for a specific need would be addressed	Review on on-going basis	Ongoing
GENERAL				
26	Advice sought from disabled users and others on disabled access.		Invite other users for their comments on disabled access Invite wheelchair user to visit the site and advise on access	Ongoing
ITEMS NOTED DURING AUDIT				

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		With the school being within a rural environment & very limited number of pupils with accessibility issues – each case is very different and the IEP clearly identifies what is needed and the school to date have done everything that is reasonably practicable to meet pupil's requirements.		

SUMMARY

No outstanding items

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